

Hanover Seaside Club



601 South Lumina Avenue
Wrightsville Beach, NC 28480
910.256.2726

P. O. Box 434
Wrightsville Beach, NC 28480

Board of Directors Meeting Minutes

Date: September 22, 2014

Location : Hanover Seaside Club

Call to Order: 7:11pm

Board Members in Attendance:

Officers - Eddie Lawler, President
Sally Godwin, Vice President
Linda Tinga, Treasurer

Board members (6) -

Chris Furr	Jake Wessell	Bo Wessell
Jim Morgan	Tommy Cheatham	Ken Johnson

Quorum: Yes

Non Board Members: Steve Lee and Mollene Smith, Club Manager.

Appointed Recording Secretary for meeting: Janet L. Warren

Adoption of Agenda: Motion to approve by President Eddie Lawler

Amended agenda to add Attachments and Old Business by Jake Wessell

Agenda approved unanimously.

Adoption of Minutes for August 25, 2014 Board Meeting: Motion to approve minutes as submitted by President Eddie Lawler. The amended minutes were approved unanimously.

Approval of Annual Meeting Minutes from February 8, 2014.

Corrections were made to the annual minutes.

Jake Wessell requested that all changes to the annual minutes be completed and bring the document back to the next board meeting for board approval, this document will be submitted to the general membership at the February 2015 Annual Meeting for final approval and placed on file at that time. Chris Furr seconded and the board voted unanimously to review at the next board meeting in October 2014.

Reports of Officers.

President: Eddie Lawler

No Report.

Vice President: Sally Godwin
No Report.

Treasurer: Linda Tinga
Financial Statements:

Hanover Seaside Club
5. Cash Position
As of September 18, 2014

4:09 PM
09/18/2014
Accrual Basis

Sep 18, 14

ASSETS		
Current Assets		
Checking/Savings		
1 · UNRESTRICTED FUNDS		
	1000 · PNC Operating-0766	4,186.09
	1020 · PNC MMarket-5823	275,469.76
	1024 · TD Bank 0.25% 12 Mo CD-4479	17,096.02
	Total 1 · UNRESTRICTED FUNDS	296,751.87
2 · RESTRICTED FUNDS		
	1053 · Live Oak Bank CD	58,825.71
	1054 · TD Bank CD-6101	99,000.00
	Total 2 · RESTRICTED FUNDS	157,825.71
1080 · Cash Drawers		
	1080.04 · Vending Machine Reserves	124.00
	1080.01 · REG 01 Drawer Reserve	100.00
	1080 · Cash Drawers - Other	-53.96
	Total 1080 · Cash Drawers	170.04
	1082 · Petty Cash	514.15
	Total Checking/Savings	455,261.77
	Total Current Assets	455,261.77
TOTAL ASSETS		455,261.77
LIABILITIES & EQUITY		0.00

The President recognized the following club members to make comments to the Board – Jayne Smith, Omar Mardan, Gene McCarley, Betty Earnhart and Jan Sheppard. Jan Sheppard requested time to present the Board with a power point presentation. Eddie Lawler requested due to a heavy agenda at this evening that her presentation be made at the October Board Meeting.

The following motion was made by Ken Johnson: I move that the power point presentation requested by Jan Sheppard be shown at the next board meeting to be held October 27, 2014, time 7:00pm at the Hanover Seaside Club. Seconded by Chris Furr, passed unanimously.

Reports from Committees. (Not in Alphabetical order.)

Facility Committee -

Chair: Bo Wessell

Bo reported that many projects will be carried over into the Budget for 2014-15. Only necessary repairs are being performed between now and November 1, 2014.

Nominating Committee –

Chair: Chris Furr

Committee (2) : Francie Godwin, Maclyn Slack.

The Nominating Committee for HSC officers for 2015 has been appointed by the HSC Board- Chris Furr (chair), Francie Godwin and Maclyn Slack. The HSC Constitution (Article II, Section 3) speaks to the role of the Nominating Committee

Chris Furr made the following comments:

1. All data to come to one person, the Chair.
2. Deadline to receive Board Applications – December 1, 2014.
Nominating information to be posted at the HSC by 9/26/2014.
Deadline for all data for Annual Meeting – January 24, 2015.
Jake Wessell will assist in formatting the data.
3. Elise Wessell Beall will post to blog. No date set.
4. Committee has not met yet.
5. Email draft nominating application information to all board member prior to release or posting for their approval or corrections.
6. Jake Wessell requested that website address and webmaster information be attached.
7. Eddie Lawler requested that all applications be on HSC approved form.

Operations & Management Committee –

Chair: Jim Morgan

Jim submitted his report. No action was taken.

Constitution Committee –

Chair: Jake Wessell

Committee: Steve Lee & Janet Warren

No Report.

Communications Committee-

Chair : Tommy Cheatham

No Report.

House Committee –

Chair: Chris Furr

No Report.

Social Committee –

Chair: Ken Johnson

Had a great summer with 50 volunteers, 600 in attendance for the various programs. Bingo was successful and another bingo is scheduled for November 8, 2014. This bingo will be free, each person attending should bring a can good for the Mother's Hubbard Cupboard to be used for Thanksgiving within the local community.

No oyster roast in 2014 but tentatively the 2015 oyster roast will be November 14, 2015.

Flotilla Week will have a new menu.

120 attended the Luau.

100 attended Taco night.

November and December will be full of activities.

Old Business –

President Eddie Lawler stated the Document Retention Policy is in review and he will get this information for the board review soon.

Background Policy at the attorney's for review per Chris Furr.

Minutes – Eddie Lawler, Sally Godwin and Linda Tinga met to discuss the minutes. Committee Reports should be as attachments, only actions taken included. The final format for club minutes will be determined by the Constitution Committee. Their recommendations, based on Robert's Rule of Order, will be brought back to the board for final approval by the November 2014 meeting.

Recording Secretary, non board member, possible pay might be considered.

New Business/Other Comments:

Budget 2015-2016 Discussions- Linda Tinga and Steve Lee provided the board members with a draft of accounts and designated each line item to standing committees. It is the responsibility of each committee to compile the necessary data and return it to Steve Lee and Linda Tings as soon as possible so the worksheet and be corrected and then returned to the board prior to the next board meeting for discussion and possible approval. This budget will be presented to the HSC members at the Annual Meeting in February 2015 for final approval. The following motion were made from Linda Tinga and the Finance Committee:

- A. Motion to Designate Budgetary and Accounting Responsibility for Committees. (Motion *amended to*) Responsibility for budgeting of income and expenses and accounting for actual expenses shall be assigned as listed on the attached 2014-2015 Budget Worksheet *once committee assignments are agreed to*.
Approved unanimously.
- B. Motion to Set Out a Budget Process Timeline. The Budget timeline should follow this schedule: (Amended Motion to clarify dates on line 3 and 5.)
 1. Thursday October 9: All committees' requests submitted to Finance Committee.
 2. Thursday, October 16: Finance Committee completes compilation of committee requests and sends draft to BOD.
 3. October 27: Board Meeting for budget discussion.
 4. Week of November 3 (actual date TBD): Finance Committee updates for second reading.
 5. November 13: Regular Board Meeting for November includes discussion and final vote on 2014-2015 budget.

Motion to accept above changes stated by Eddie Lawler, seconded by Chris Furr.

Approved unanimously.

No further business, the meeting was adjourned at 9:45pm.

Above Minutes respectfully submitted by,

Janet L. Warren